Salem County Board of Taxation

July 10, 2013, 8:30 AM ~ Regular Meeting Agenda



MEETING CALLED TO ORDER IN TAX BOARD OFFICES AT FIFTH STREET OFFICE COMPLEX, 110 FIFTH STREET, SUITE 300, SALEM, N.J., 08079

Adequate notice pursuant to the Open Public Meeting Act has been given of this meeting.

- 1. By forwarding notice to the South Jersey Times newspaper company and Elmer Times newspaper company;
- 2. By posting notice thereof in the Salem County Board of Taxation office and on the Salem County Tax Board Website @salemcountynj.gov
- 3. By filing notice thereof in the Offices of the Salem County Clerk .

ROLL CALL:	Steven Caltabiano Brenda Hall
	Christopher Connor Angela Susan Voros Charles D. Sparks, Jr.

MINUTES

Special Meeting Minutes for Appeal Hearings April 30th, May 7th, 14th, 28th, June 4th, 18th, 25th are included for your review and approval.

GENERAL CORRESPONDENCE

Cape May Conference information is in your packets, please fill out your forms and give to Kathy as soon as possible.

ADMINISTRATOR'S REPORT

Tax appeal hearings concluded June 25, 2013. I would like to thank everyone involved for a quality and professional effort. Special thanks to Kathy McAllister and Erica Mooney for compiling and coordinating a mountain of paperwork and getting the right information in front of the right people.

PRESIDENTS REPORT

Review and sign off on 2013 Presidents report summarizing 2013 Tax Appeal Statistics for Salem County.

UNFINISHED BUSINESS

NEW BUSINESS

- 1. What Tax Assessors do during the summer months:
 - a. Preparing for Tax Appeals that have been filed at Tax Court;
 - b. Property Inspections;
 - c. Compiling Added/Omitted Assessments due Oct 1st;
 - d. Preparing Farmland renewal applications due August 1st.
- 2. Motion to Certify Tax Rates as budgets are presented and certified by their respective supervisory State agency, calculated and approval by their respective Municipal Clerk and/or Tax Collector:

Motion:	——	Second:
ROLL CALL:		Steven Caltabiano Brenda Hall Christopher Connor Angela Susan Voros Charles D. Sparks, Jr.

3. Tax Board Commissioners sign off on 2013 Salem County Tax Rate Summary to be distributed to Municipal Assessors and Collectors.

PUBLIC COMMENT

Next Board Meeting will be Wednesday, August 7 at 8:30 a.m.